

**ROOSEVELT TOWNSHIP
BOARD MEETING
April 8, 2024**

1. The meeting was called to Order at 7:00 pm by Chairman, Ann Stafford. Ann Stafford and Rick Hennes were present, Sonya Crocker is not.

Ann led the Flag Pledge.

2. Motion by Rick to approve the agenda as written, with the exception of moving Richardson Township after the treasurers report 2nd by Ann all approved, motion carried.
3. Motion by Ann to approve the March 11th, 2024, Board Minutes as written with the exception of March 29, 2023 to March 29, 2024, motion was 2nd by Rick, all approved, motion carried.
4. Ann moved to accept the March Treasurer's report as read; 2nd by Rick, all approved, motion carried.
5. Richardson Township – Hanna Trail: Mark Johnson and Mike Insley are here to look at the Hanna Trail agreement. They want to add a turnaround, they have trimmed trees, but there is no room for the snowplow to turn around. Richardson Township has been doing lots of work on Hanna Trail. They wanted to come so that we can talk with the landowners on Hanna Trail, since it is in our township. They are not asking for money. Suggestion of Roosevelt Township keeping South Platte Lake Road and all costs, and Richardson Township continues to maintain Hanna Lake Road and taking care of all costs. They would still like to see the agreement updated since it is from 1992. They will send Breanna information to send a letter to landowners and start up a new agreement that will be discussed later.
6. Ann makes a motion that we keep Deerwood bank as our checking, 2nd by Rick, all approved, motion carried.
7. Rick moved to approve claims as listed; 2nd by Ann, all in favor, motion carried.
8. Road & Equipment Report:
 - Equipment: Case Tractor, how will we handle that. Not sure. Put it up for sealed bids. Put an ad in the paper and put it outside with a sign on it. June 3rd as the deadline. Breanna will make a sign. Get Mac ready for DOT. No idea why the tire went down on the grader. A new squeeze nozzle was needed for the fuel barrel.
 - Roads: No Frost Boils, Culverts are flowing. All is good.
 - Spring Road Inspection: April 26th at 8AM Road Inspection
 - Schedule Maintenance Employee Review: May 6th at 6PM.
9. Ann makes a motion to keep the board structure the same Ann Stafford – Chair, Sonya Crocker – Vice Chair, and Rick Hennes – Roads Supervisor, 2nd by Rick, all in favor, motion carried.

10. Rick makes a motion to accept Resolution #2024-04-08 Establishing a policy for the compensation and reimbursement of town officers & Town Officers compensation and reimbursement policy; 2nd by Ann, all in favor, motion carried.

11. Ann makes a motion that we keep the election judge pay at \$20/hour, but add the additional per diem amount of \$15 per 4 hour shift for a meal; 2nd by Rick, all in favor, motion carried.

12. Designate Town Attorney – Current: Couri & Ruppe, PLLP

- Ann makes a motion to keep the Town Attorney as Couri & Ruppe, PLLP; 2nd by Rick, all in favor, motion carried.

13. Designated Fund amounts for 2025 Levy of \$215,000 voted at Annual Meeting:

	2025 Levy
General Fund	\$40,000
Road & Bridge Fund	\$140,000
Recycling Fund	
Fire Protection Fund	\$25,000
New Equipment/Gravel Fund	\$10,000
Go Bond Series 2013-A Fund	
Tax Abatement Fund	
	\$215,000

Rick makes a motion to put \$40,000 in the General Fund; 2nd by Ann, all approved, motion carried.

Rick makes a motion to put \$140,000 in the Road & Bridge Fund; 2nd by Ann, all approved, motion carried.

Rick makes a motion to put \$25,000 in the Fire Protection Fund; 2nd by Ann, all approved, motion carried.

Rick makes a motion to put \$10,000 in the New Equipment/Gravel Fund; 2nd by Ann, all approved, motion carried.

This is a grand total of \$215,000.

14. Set date & time for regular Board Meetings – Adopt Schedule

Ann makes a motion to keep Board Meeting Time and Date the same, 2nd Monday of each month at 7 pm; 2nd by Rick, all in favor, motion carried.

15. Designate official newspapers and posting places:

Mille Lacs Messenger, Morrison County Record, Brainerd Dispatch

Town Hall, Pine Center Tire, & Bear Trax.

Ann makes a motion to keep the official newspapers and posting places the same; 2nd by Rick, all in favor, motion carried.

16. Donations, Contracts for Health Services

Rick makes a motion to accept and donate \$5000 to Pine Center 1st Responders; 2nd by Ann, all in favor, motion carried.

Rick makes a motion to accept and donate \$1000 to Crisis Line & Referral; 2nd by Ann, all in favor, motion carried.

Rick makes a motion to accept and donate \$1000 to Mille Lacs Health System; 2nd by Ann, motion carried.

Rick makes a motion to accept and donate \$500 to Horizon Health; 2nd by Ann, motion carried.

Rick makes a motion to accept and donate \$100 to CWC Historical Society; 2nd by Ann, all in favor, motion carried.

Rick makes a motion to accept and donate \$200 to Pierz Summer Youth Activities; 2nd by Ann, all in favor, motion carried.

Rick makes a motion to accept and donate \$100 to CWC Fair; 2nd by Ann, all in favor, motion carried.

Rick makes a motion to accept and donate \$250 to Onamia Food Shelf; 2nd by Ann, all in favor, motion carried.

Rick makes a motion to accept and donate \$250 to Garrison Food Shelf; 2nd by Ann, all in favor, motion carried.

17. Cell Phone Pay for New Employee – Rick makes a motion that Jons Cell Phone will be reimbursed \$50 per month, 2nd by Ann, all approved, motion carried.

18. Liquor License for JRS – Rick makes a motion that we approve JRs liquor license, 2nd by Ann, all approved, motion carried.

19. Vote Here Sign – Rick makes a motion that Breanna makes the Vote Here Sign, 2nd by Ann, all approved, motion carried.

20. Open Forum:

- Ed mentions we need Westward Ho and Tate Road signs. Will contact County.
- Breanna asks about Admerial Flag being changed to Common Law flag, they said if someone wants to donate it fine, but we will do nothing about it.
- Breanna mentions the towns people allotted her 30 hours of work for the 30 history books. Rick said they approved it, just do it.

Other Information:

None

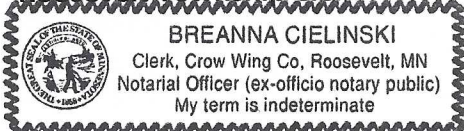
At 8:03 pm, Ann moved to adjourn, 2nd by Rick, all in favor, motion passed.

Meeting adjourned.

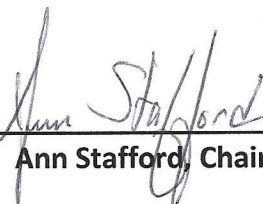


Breanna Cielinski

Roosevelt Township Clerk



Approved



Ann Stafford, Chairman